

Tynecastle Parent Council Meeting

Date: AGM 2nd June 2014

Attendance:
Tom Rae-Head Teacher, Mary Brownlee-Chair, Angela Bell-Deputy Head, Ros Marshall, Morag Thomas, Gail Fairgrieve, Caroline Astor, Jane-Anne Dodds, Anne Ambler, Beatrice Bryant, Sue McKendrick
1. Apologies: Nicky Hall

Item	Discussion key points	Action Points
2. Approval of minutes	Minutes approved	
3. Parent Council business	<p>- Office Bearers: Mary has stepped-down as Chairperson of the Parent Council. Sue has offered to take over the role as Chairperson, from 1 2014, with assistance from Beatrice and Ros. Meetings may be scheduled on a Tuesday or Wednesday instead of Monday (tbc). Caroline to continue as Treasurer and Morag to continue as Minute-taker</p> <p>-Treasurers report: balance of account as of 2 £2925.52 -NB Distillery have sent a cheque for new planners</p>	Ros to send Thank you letter
4. Headteacher's Report	See foot of these Minutes for full Head Teacher's Report	

<p>5. Summer Fair Saturday 14</p>	<p>-Let for use of school has been booked from: 12.30 to 3.00pm on Friday and 10.00 to 4.00pm on Saturday</p> <p>-Mr Ardilo has arranged for 3 bands to play in the Hall. Sound equipment from Music department can be used for Busking in Café area. 3 students from S5 helping</p> <p>-Ros providing tablecloths, flowers for Café</p> <p>-Mary collecting empty (& full) screw-top wine bottles for Wine or Water. Also jars for vases</p> <p>-Face painting - Angela to ask Art students. Sue to ask her friend for templates and advice on paint to buy</p> <p>-Hotdog Stand - Mary to buy a Milan Chafing dish online (£33.98) for cooking hotdogs. Mary to get a quote for rolls from Malones. Caroline and Gail to buy 150/200 hotdogs and sauces from Costco</p> <p>-Sue offered to make up Vegetarian Rolls</p> <p>-Jimmy confirmed Sumo suits should be ok, person from Edinburgh leisure to oversee</p> <p>-Coconut Shy, Beatrice to check if ladders needed</p> <p>-Blindfold Beat the Goalie - check with Mr Miller</p> <p>-Hook the Ducks - Caroline has paddling pool</p> <p>-Plant Stall - Ros, Anne, Mary and Sue providing plants</p> <p>-Raffle - Caroline has emailed list of prizes to everyone, draw will be at 2.30pm</p> <p>-Text about Fair being sent out to all parents ASAP</p> <p>-A Boards, Ros and Sue to set up in school foyer with A2 size posters</p> <p>-Sue has printed Bake-Off poster for displaying in Estate Agent's windows and in H.E. dept. Sue will advertise the Bake-off competition and Fair in school on Wednesdays 4</p> <p>-Need flavoured water, water, fizzy drinks cans, fruit juice cartons, crisps, flakes, hotdogs and sauces and banqueting roll from Costco</p> <p>- Suggested selling Luca's ice-cream (2 gallons + cones costs £50 and makes 100 ice-creams)</p> <p>-School holding D&T (Design & Technology), Mandarin and WW1 History stalls</p>	<p>Ros</p> <p>All Angela, Sue</p> <p>Mary to organise</p> <p>Caroline & Gail</p> <p>Sue</p> <p>Beatrice Angela Ros & Caroline Ros, Anne, Mary, Sue</p> <p>Angela</p> <p>Mary</p> <p>Sue</p> <p>Caroline & Gail</p> <p>Angela to enquire</p> <p>Tom</p> <p>Angela/Tom</p> <p>Angela Angela/Tom/Eileen</p>
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<p>Next Meeting: Suggested date (tbc): 25</p> <p>Future Meetings: Suggested dates (tbc): 6 November, 12</p> <p>Burns Supper : 30</p>		

Head Teacher's Report 2nd June 2014

Staffing update

- 4 probationers next session (PE, English, Maths, and Science) now confirmed.
- Vacancies soon to be advertised in Support for Pupils and CDT (maternity).
- Temporary staff (Mr Miller, Ms Borth) kept on until end of session to support development work/cover.

Attainment

- S4, & S5-6 exams completed. Feedback from external invigilators excellent: attendance, punctuality, co-operation all exemplary.
- Meaningful May N4 student programme went really well.

Learning & Teaching

- Curricular Leaders currently meeting with student focus groups to get feedback on learning. This will be used with iPad survey feedback to drive improvements.

Curriculum (including CfE update)

- Mix of old and new Highers on offer, following conversations with CLs.
- New timetable started early. Smooth start S1-4 with high satisfaction levels with choices. Now integrating seniors. Some settling will take place as always over this month, and again in August when exam results known. Higher numbers of S5 returning. Will still be running a good spread of Advanced Highers and working with other schools in consortia arrangements as always.

Management issues

- S2 and S3 iPad launch will be early in new session.
- Award Ceremony preparations going well.
- Funding for piping now confirmed and planning starts this week.
- S5 Inductions this week.
- S6 Conference at Craiglockhart Campus next week.
- Many staff under-going training in emotional wellbeing support e.g. Cool, Calm and Connected. Students to be offered places.
- Leadership away day last Friday with focus on self-evaluation and developing leadership through coaching.

School Life Developments

- Health and Wellbeing Week (May 12-16) very successful.
- Gaelic performance trip to Skye in April with S1 well received.
- P7 visits continue. Dalry student project on Friday mornings. Three day visit later this month.
- Plans for joint working with Theatre Group on WW1 centenary drama project and performance.
- Battlefields trip planning for September.
- Paris Trip very successful.
- World Challenge leaves mid-June.
- S6 Prom on 6th June.
- Awards Ceremony Monday 23rd June.