

Date

Your ref

Our ref SCS/GAP/EMA/1516-
AUTUMN

Dear Parent/Carer

EDUCATION MAINTENANCE ALLOWANCE (EMA) 15-16

Young people who stay on at school after summer could be entitled to an EMA, a weekly allowance of £30 per week designed to encourage young people from low income families to further their education after compulsory schooling ends. Payment is made for every week the young person attends school and meets certain terms and conditions.

EMA is paid in addition to any money the young person may earn from a part-time job and it won't affect any existing benefits you may receive like tax credits, income support etc.

EMAs are managed locally by the Council on behalf of the Scottish Government, who are responsible for policy and guidelines. It is also available separately from colleges.

For your information, we've prepared some frequently asked questions:

The young person already gets an EMA for 2014-15 – will this continue if staying on at school for 2015-16?

NO – the award will stop in **July 2015** and a new application must be submitted as we re-assess entitlement annually. Those moving on from school to college will need to contact the college directly for an application form.

Who can get an EMA?

Your household income must be below a certain amount. If the applicant is the only young person in the household the threshold is £20,351, however if there are brothers and/or sisters living in the household, the threshold is £22,403. This includes all siblings up to the age of 16 and those between the age of 16 and 25 if they are in full time further or higher education.

Turn over to find out more and how to apply >>>

Grants, Awards & Placements, Schools and Community Services, Children and Families

Waverley Court, Level 1.1, 4 East Market Street, Edinburgh EH8 8BG

Tel 0131 469 3367 Fax 0131 529 6211 school.grants@edinburgh.gov.uk

How is it paid?

The money is paid directly into the young person's bank/building society account every two weeks. If they do not have an account, they will need to open one.

How to apply?

If you think your child may be eligible to claim EMA please complete an application form.

You can download the application form at www.edinburgh.gov.uk/ema or you can collect one from school or any library. You will need to provide proof of income with the form, and return by post or scan and email it to us.

Applications should be sent before 30 September 2015 or applicants may lose out – however we would be grateful to receive forms as soon as possible. We will send a letter to acknowledge we have received the form within 2 weeks of receipt.

Where can I get more information?

More information is available on our website at www.edinburgh.gov.uk/ema.

Contact us

Tel: 0131 469 3367

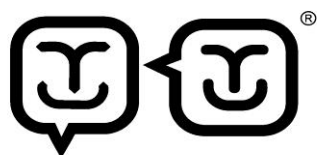
Email: school.grants@edinburgh.gov.uk

The telephone enquiry line can often be very busy but you can leave us a message if we can't take your call straight away.

Yours sincerely



Fiona Yeats
Grants Awards and Placements Manager (Acting)



HAPPY TO TRANSLATE

ترجمہ کے لئے حاضر آماندہر سہجے انوباد کررہ

يسعدنا توفير الترجمة MOZEMY PRZETŁUMACZYĆ 很樂意翻譯

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