

Minutes of the Tynecastle Parent & Carer Council Meeting

Monday 25<sup>th</sup> February 2019, 6.30pm

Attendees:	Cat, Iain, Sophia, Jackie, Moira, Hazel, Elaine
Apologies:	Gareth, Duncan

<p>1. Introduction, quorum, apologies and approval of minutes</p>	<p>The actions from the previous meeting were reviewed, with two carried forward. The minutes of the previous meeting were approved. The carried forward actions are as follows:                  ACTION: 20190114 P&amp;CC Officers to arrange North British Distillers funding application                  ACTION: 20190114 Parents to feedback to P&amp;CC email <a href="mailto:tynecastlepc@gmail.com">tynecastlepc@gmail.com</a> if they have any suggestions as to why the pantomime was not as well attended this year.                  While reviewing the actions, it came to light that Axiom have not yet responded regarding the feedback so a fresh action has been added:                  ACTION: Sophia to liaise with Eileen regarding following up on how to apply for Axiom funding this year                  Jackie Ramsey attended the meeting to follow up on the previous action surrounding tracking report errors. She confirmed that there had been an error where the senior pupil codes at been attached to the junior pupil reports, and that this has been addressed for future. As well as this, the P&amp;CC fed back that it would be helpful if the codes could be viewed side by side with the report as presently you need to keep turning the page over to refer. Jackie explained how the tracking system worked, and how it differed from the previous system of one end of transition report in October and a full report in May, and how the change had come about due to parent feedback.</p>
<p>2. Treasurer's Report: Strategic Fundraising Plan</p>	<p>Elaine provided a detailed summary of fundraising over the previous few years (attached), and highlighted several key points:</p> <ul style="list-style-type: none"> <li>● The Burns Supper and Race Night are the biggest 'ticketed events'</li> <li>● Easyfundraising is a steady and reliable source but we could be maximising it</li> <li>● Increased business sponsorship could also minimise costs for events</li> </ul> <p>Elaine explained the in her view doing tuck shops are not value for money compared to the amount of work involved and that given the low numbers volunteering for events we should consider dropping minor ones and focusing on major ones instead. Moira highlighted the transition meetings as key points for getting parents signed up for easyfundraising and getting people engaged with the work of the P&amp;CC. Hazel advised that according to her accounts, the P&amp;CC was £3026.85 in debt to the school, but that once we have paid our share of Place2Be funding for this year this position will change significantly. A query was raised relating to the Axiom funding for the previous academic year as it was applied for, and should have come directly to the school, but does not seem to feature in the accounts.                  Elaine proposed setting up a sub-group of the P&amp;CC focusing solely on fundraising, and reporting into the P&amp;CC regularly so that the meeting</p>

	<p>time is freed up to discuss school issues. Moira agreed with this and wondered if this would increase engagement from parents who don't currently attend meetings perhaps because they're not interested in or able to help with fundraising. Moira also suggested a standard revolving agenda for 'hot topics' to gain more interest from parents. The discussion then moved on to the most recent Burns' Night, as well as plans for next year since it's the 10<sup>th</sup> anniversary of the school building in January. It was agreed that the parents of performers should be targeted for attending, and potentially push to parents of cluster p7s as part of transition.</p> <p>ACTION: Elaine to set up fundraising sub-group and bring 2019/20 plan to June meeting agenda</p> <p>ACTION: Hazel to investigate what happened to Axiom money for previous academic year</p> <p>ACTION: Moira to set 'communication' as main theme for next meeting in April, and get ideas from wider group as to what they want to see on agenda</p> <p>ACTION: Fundraising sub-group to focus on getting more performer's parents along for Burns' Night next year</p> <p>ACTION: Sophia to book the band for 24<sup>th</sup> January next year, Hazel to consider options for mic and lighting for speeches as well</p> <p>ACTION: Elaine to pay school P&amp;CC contribution and close down discrepancy with school accounts once Axiom issue resolved</p>
<p>3. Head Teacher's report: Hazel Kinnear</p> <p>a) Staff</p> <p>b) Attainment</p> <p>c) Diary Dates</p>	<p>a) Andy McLaughlin has been appointed as acting CL for Social Subjects while Linda is on maternity leave. Tricia Smith has joined as a CDT teacher. Hermione Canary has joined RME. Scott Pickering and Jen Wiggins have both been made permanent now their probationary period has finished. Heather Livingston has joined Pupil Support.</p> <p>b) Staff were sharing their digital technology strategy recently with teachers from other schools. The Whitespace Project has ended but the school will be involved next year again. Prelims had really positive feedback from invigilators. Hollocaust Survivor event took place at parliament, and Janine Webber was speaking to S2 students. S2 information evening took place and was well attended. Senior phase information evening also took place, however this was not well attended so this will be reviewed in future due to low response. Brilliant Club graduation took 6 S3/4 students to Edinburgh University where they worked with phd students doing research and presenting their findings to raise aspirations, and this got great feedback. Mindfulness programme has started with S2 and S5, focusing on preparing for exams (S5) and dealing with a teenage brain (S2). Childrens' Mental Health week ran a very successful internet safety event with PC Scott and Sarah Haywood.</p> <p>c) Dates for diary: this Friday the school will have a two page feature in the Evening News. Tuesday 12<sup>th</sup> March there is a sleep event being run by Sarah Haywood. March 21<sup>st</sup> are the PE awards. March 28<sup>th</sup> is the Spring Fling (replacing the previous performance showcase) which will involve a ceilidh run by S6 pupils to raise funds for instruments.</p>

4. Funding Forms	There were no funding forms to be discussed.
5. A.O.B.	Iain asked if it would be helpful for the P&CC facebook account to promote school-run events such as the Internet Safety event. Everyone enthusiastically agreed. ACTION: Iain to promote school-run events on P&CC facebook as well as P&CC events