



30 October 2020

Senior Phase Parent/Carer Video Consultations

Dear Parent/Carer,

You are invited to make appointments for upcoming Senior Phase Parent/Carer Consultations. These meetings will be booked online, and then held by video meeting rather than in-person at the school due to current Covid-19 restrictions.

Parent/Carer Consultations for students in S4, 5 and 6 are on:

- Tuesday 10 November for students with surnames **A – L**
- Wednesday 18 November for students with surnames **M – Z**

Both Consultations will run from 4.30 – 7pm.

To make your appointments please login at: <https://parents-booking.co.uk/tynecastle>

To login you will need to enter:

- Your own first name and surname
- Your child's first name, surname and date of birth

The login details you enter must match those we have on record for your child's Main Contact.

Appointments will be available to book from 7pm on Tuesday 3 November until 4.25pm on Wednesday 18 November.

After you have made your appointments you can choose to print or e-mail a confirmation.

On the day of your appointments, you need to re-login at the website address above. Ten minutes before your appointments are due to begin you will be able to join the video meeting room, where you can wait for your appointments.

Internet Browser Compatibility:

You must use one of the devices and internet browser combinations listed below for the video meeting technology to work:

- **Apple iPhone/iPad (iOS 11+):** Safari
- **Android phone/tablet:** Chrome or Firefox
- **Linux computer:** Chrome or Firefox
- **Microsoft Surface:** Chrome or Firefox
- **Mac computer:** Safari, Chrome or Firefox
- **Windows computer:** Chrome, Firefox or Edge (Chromium)

Troubleshooting Tips

- If you cannot log in to set up your bookings, please contact the school office to check the information we hold for you is correct.
- The email address field entered is only used to send your appointment confirmation. If you have problems logging in, it will not be because of the e-mail address you entered.

If you are unable to book at home, please do contact the school office for help.

Kind regards,

Angela Bell/Laura Barnett
Depute Headteacher