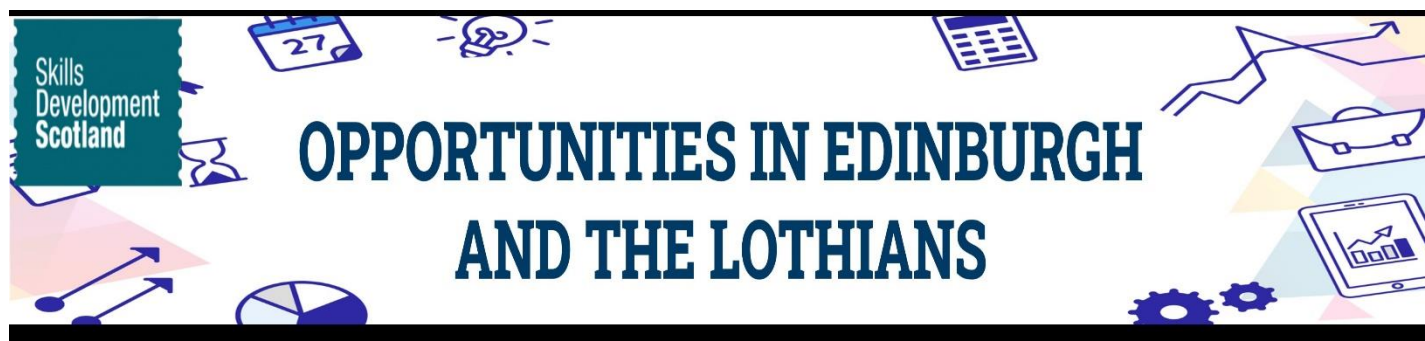




Week Commencing 2 September 2025

CONTACT US

SDS Edinburgh - Call us on 0800 917 8000 for help & advice

Residents in Edinburgh benefit from community locations to the career service in our city

In Person: We are here to support you access expert advice or guidance by making an appointment at [a variety of college and library venues across the city](#) (some of the venues are appointment only so please check in advance) **call 0800 917 8000 Monday to Friday 9am - 5pm (lunch 1-2pm)** to make an appointment or to find out what venue would be most appropriate for you.

Online: Keep in touch with SDS on our socials at [My World of Work www.myworldofwork.co.uk/](#), [Apprenticeships.scot www.apprenticeships.scot/](#) and [Digital World www.digitalworld.net/](#) alternatively find us on **Instagram, Tik Tok and X**

All links correct at time of printing, if not working position may be closed

EVENTS

National & Apprenticeship & Education Event Inspirational Careers Event Murrayfield Stadium Thursday 4 September 9.30am – 3pm more info & to sign up here <https://shorturl.at/tzs8n>

Volunteer Edinburgh Volunteer Recruitment Fair 2025 Tuesday 30 September 10am – 5.30pm St Paul's and St George's Church, York Place Edinburgh your chance to connect face to face with a wide range of organisations currently looking for volunteers. Whether you're exploring volunteering for the first time or searching for your next role, you can speak directly with organisations or get personalised guidance from experienced volunteer advisors for more info edvolfair.org.uk

Smart Works Scotland Women into Work Jobs Fair Tuesday 7 October Greyfriars Kirk 10am - 2pm Unemployed women will have the chance to meet with a wide range of employers from the retail, transport, health & social care and public sectors advertising their upcoming vacancies. Will also have several charities there to advertise their support services. Register for this event, please book your free ticket [here](#)

Edinburgh Careers Fair 16 October Assembly Rooms George Street 10am – 2pm Come along to the Edinburgh Careers Fair, you will have the chance to explore a wide variety of organisations and job roles, which can save you a significant amount of time compared to submitting online applications. Instead, you can engage in direct conversations with employers to gain valuable insights into their company culture, benefits, and hiring requirements, bring your CV, for more info and free ticket <https://tinyurl.com/2addc2sk>

University of Edinburgh Fairs and Flagship Events <https://shorturl.at/efCW7>

NEW THIS WEEK

Microcom Training Primary Care Administrator info & apply <https://tinyurl.com/25w4udh8> **by 19 Sept**

Microcom Training Business & Admin Assistant info & apply <https://tinyurl.com/22b5k2ef> **by 19 Sept**

Scottish Government 2 Assistant Private Secretaries info & apply <https://tinyurl.com/mk6vy8s9> **by 21 Sept**

Edinburgh Woman's Aid Trainee Administrator info & apply <https://tinyurl.com/3txauc7r> **by 22 Sept**

Edmundson Electrical T/A Scott Coppala Electrical Wholesale Apprenticeship more info & apply <https://tinyurl.com/2s4yt7h6>

OPPORTUNITIES BY CLOSING DATE

JOB / VACANCIES

Diligenta Customer Service Representative info & apply <https://tinyurl.com/yzyfa9v>

Lorimer House Nursing Home Afternoon Kitchen Assistants which would be a great after school job, great first job to gain some work experience. We are looking for an evening kitchen assistant to join our team. The applicant will work from 5 pm until 7 pm, and it will be their role to prepare the evening dinner trolleys on time for meal service. Responsibilities also include dish washing, cleaning of equipment, wiping down surfaces and leaving the kitchen clean at the end of the shift. Training will be provided for the successful candidate. We are recruiting candidates of 16 years old and over. Lorimer House, 491 Lanark Road, Edinburgh, EH14 5DQ, are looking for 1 person for 2 days per week, totalling 4 hours. Current rate of pay is £10 per hour, if interested should email covering email to: lorimer@lindemann.healthcare

Nando's The Gyle Part Time Team Member Opening August for more info & apply <https://tinyurl.com/yk3u2fcy>

Edinburgh Corn Exchange Bar Staff Love gigs and keen to work in one of the UK's best live entertainment venues. This could be for you. Academy Music Group is on the hunt for bar staff to join our busy Edinburgh team. Feel you have the skills to join our team send us a CV to bars@edinburghcornexchange.co.uk

Uni Edinburgh Looking for Staff for new sushi restaurant opening in Shandwick Place send your CV with cover email to Umiedinburgh@gmail.com

Edinburgh Playhouse Customer Experience Team Member – Seasonal & Customer Service Host Hiring passionate customer service professionals to create memorable experiences for their guests, apply now for an exciting career in the theatre! Learn more about career opportunities at Edinburgh Playhouse here - <https://atgtix.co/4bUaIk0>

Lothian Buses various jobs on offer from **garage, mechanics, drivers, office and catering** for more info & apply <https://careers.lothianbuses.com/>

McDonalds Restaurants currently has vacancies at their Edinburgh & Lothians branches <https://people.mcdonalds.co.uk/job-search> (link will take you to the job search page)

Edinburgh Leisure From coaches to leisure attendants, we've got a variety of roles at Edinburgh Leisure just waiting for the right person. Browse our vacancies and find out fal.cn/3jIxI

Edinburgh Airport Looking for a new career? Check out the positions available at Edinburgh Airport! Airfield opportunities, Retail opportunities, Food and beverage opportunities fal.cn/3jIuG

The Balmoral a Rocco Forte Hotel Edinburgh has a number of exciting job opportunities for more information and the latest opportunities check here: <https://shorturl.at/I9izb>

M&S vacancies have a variety of roles available **Part Time and Full Time** click the link and search for 'Gyle' or 'Fort Kinnaird' to apply for vacancies <https://jobs.marksandspencer.com>

JD Sports Temporary & Full Time Sales Assistants across Edinburgh more info & apply <https://shorturl.at/dtW25>

APPRENTICESHIPS

Arnold Clark Apprenticeships Applications for September intake register your interest here: www.arnoldclark.com/early-careers/apprenticeships#register

City of Edinburgh Council 5 Business Administrators more info & apply <https://tinyurl.com/29dnjk23> by 4 Sept

Sixth Sense Administration Assistant more info & apply <https://tinyurl.com/5h9ezrbm> by 4 Sept

Print Industry Logistics Operative more info & apply <https://tinyurl.com/4nufn2x7> by 5 Sept

Rewards Training Administration Assistant more info & apply <https://tinyurl.com/57vbjebj> by 7 Sept

Peoples Postcode Lottery Helpdesk Support more info & apply <https://tinyurl.com/3zk6w8mf> by 15 Sept

NHS Lothian Apprenticeships <https://careers.nhslothian.scot/apprenticeships/>

Balfour Beatty Apprentice Civil Engineer UK wide check out <https://cutt.ly/PIqOvnP>

Army Apprentice Plumber age 16 & 6 months more info & apply <https://shorturl.at/oQZ03>

Royal Engineers Apprentice Plaster & Painter age 16 & 6 months more info & apply <https://shorturl.at/BJL28>

Royal Engineers Apprentice Bricklayer age 16 & 6 months more info & apply <https://shorturl.at/bjFY6>

Morris & Spottiswood Apprenticeship in Construction Whether it's on the tools or within our offices, Morris & Spottiswood has a number of exciting opportunities available. You will have high-quality training

and support from in-house experts, putting theory learned into practice on a wide variety of interesting projects throughout the country, providing you with the valuable skills, knowledge and experience for you and your career to thrive.

Click the link for your interest in our **Trade Apprenticeship Programme**: <https://tinyurl.com/3trvutty>

Click the link for your interest in our **Degree Apprenticeship Programme**: <https://tinyurl.com/3tjsceun>

NWH Group Apprentice HGV Driver age 18 to 20 more info & apply <https://shorturl.at/PxGYA>

Babcock Various Apprenticeships more information & apply [Apprenticeships · Babcock Early Careers \(babcockinternational.com\)](#)

Aldi Supermarkets & Warehouses throughout Edinburgh and Lothians Apprenticeships

Aldi is looking to recruit over 500 new apprentices across the UK in 2025, including in Edinburgh and the Lothians. The UK's fourth largest supermarket is welcoming applications for its apprenticeship scheme, with opportunities now live across stores and warehouse roles for more info & apply <https://shorturl.at/76S3J>

Arnold Clark Apprenticeships more info & apply www.arnoldclark.com/early-careers/apprenticeships

GTG Apprentice Mechanic Penicuik for more info & apply <https://shorturl.at/cgpN5>

Apex Hotels Hospitality Apprenticeships more info & apply <https://shorturl.at/bOFwn>

Specsavers Apprenticeships for more info and apply <https://tinyurl.com/28npt7uy>

BBC Careers Journalism, production, design & engineering or business Apprenticeships more info & apply <https://shorturl.at/bkw29>

BBC Early Careers Schemes more info & apply <https://shorturl.at/5h0ik>

Hays Travel Retail Apprenticeships more info & apply <https://shorturl.at/DLsdH>

KPMG Audit Apprenticeship Programme more info and apply <https://shorturl.at/tE2vb>

Leonardo Edinburgh Modern & Graduate Apprenticeships be the first to know for more info & apply <https://shorturl.at/BxAXN> Business -MA, Manufacturing – MA, Manufacturing Technical – MA, Software Engineering Graduate Apprenticeship, Business - Graduate Apprenticeship, Engineering Design and Manufacture - Graduate Apprentice

QA Various Apprenticeships more info & apply <https://shorturl.at/57LuQ>

Microcom Training Various Apprenticeships more info & apply <https://shorturl.at/VraXA>

NatWest Group Customer Service Apprenticeship more info & apply <https://shorturl.at/pbjYp>

Nat West Graduate Apprenticeships & Internships in Edinburgh <https://cutt.ly/DhoDu2p>

NatWest Software & Web Development, Cyber Security, Data Analyst, Business Admin, Project Manager & Finance Apprenticeships more info & apply <https://tinyurl.com/3faz3kj7>

KPMG Audit Apprenticeship Programme for more info & apply <https://shorturl.at/ptG79> close when candidates found

Amazon Edinburgh Applications are now open for Amazon's **apprenticeship programme** for more information visit www.amazonapprenticeships.co.uk

PwC Edinburgh School and College Leavers careers in business, tech and finance apply now www.pwc.co.uk/careers/school-jobs.html#/

SSE Apprentice Opportunities check out what is available here <https://careers.sse.com/graduate-development> other apprentice opportunities <https://tinyurl.com/ydzxxy4h>

Rewards Training Apprenticeships – Find out more at <https://cutt.ly/dGHI3T4>

Childcare Apprenticeships various available in Edinburgh & Lothians see <https://cutt.ly/GHBYUwV> for more details

Bright Horizons Various Childcare Opportunities including Apprenticeships more info & apply <https://careers.brighthorizons.com/uk/en>

Carousel Training Early Year Apprenticeships interested in childcare and like to progress onto a career in Early Years you can apply to Carousel Training Centre via our website www.carouseltraining.co.uk/

Apprenticeships in Hospitality Scotland ground breaking training course that began as a partnership between hotels across Scotland. Apprentices follow the modern apprenticeship in hospitality services and spend six months in each key department: housekeeping, food and beverage, kitchen and reception. For more details of how to apply please see: www.apprenticeshipinhospitality.scot

Charlie Miller Hairdressing Edinburgh Trainee Apprentices more info & apply <https://shorturl.at/iSRA3>

Cheynes - Hairdressing Apprenticeships more info and apply <https://bit.ly/2tAhqw7>

Jason Hall Hairdressing Apprentice Hairdresser more info & apply <https://shorturl.at/ShQrj>

Paterson SA Hairdressing - Assistant / Trainee Hairdresser Full time, all branches, aged between 16-17 with enthusiasm for learning and taking pride in their place of work. Our academy team will share their knowledge and experience to guide you on your journey to becoming an amazing hairdresser. If you are interested please email your CV to kris@psahair.com layla.patersonsa@icloud.com

Paterson SA Trainee Hairdresser have a fantastic opportunity for a young, enthusiastic individual age 15 – 17 to join our Newington team to apply for this position please complete this form: <https://shorturl.at/VtjY5>
Toni & Guy Hairdressing Apprenticeships more info & apply <https://shorturl.at/iRZB3>
Vincent Bell Hairdressing – Apprentice Hairdressers keen to start in hairdressing to send your CV by email to VB_Salon@outlook.com

RAF Apprenticeships - <https://recruitment.raf.mod.uk/>

Army - <https://apply.army.mod.uk/>

Royal Navy - www.royalnavy.mod.uk/

RAF 9 Fantastic Apprenticeships – 2025

Role	Salary	Min Age	Weblink
Logistics Supplier Level 2	£25,200	16	Transport Logistics Supplier Level 2
Airport Handler Level 2	£25,200	17	Transport Logistics Airport handler Level 2
Vehicle operator Level 2	£25,200	17	Automotive Vehicle operator Level 2
Chef Level 2	£25,200	16	Catering and hospitality Chef Level 2
Ground Steward & Cabin Crew Level 3	£25,200	17.5	Catering and hospitality Ground Steward Cabin crew Level 3
General Technician Level 3	£25,200	16	Engineering General technician Level 3
Aircraft Technician Level 3	£25,200	16	Engineering Aircraft technician (avionics) Level 3
Weapon Technician Level 3	£25,200	16	Engineering Weapon technician Level 3
Cyberspace Communication Specialist Level 3	£25,200	16	Cyberspace communication specialist Level 3

Here is a link to the website where you can find out more about the various roles: [GetMyFirstJob - RAF Apprenticeships Homepage](#)

Digit have launched a jobs portal specifically for tech jobs in Scotland: <https://www.digit.fyi/jobs/>
BBC Scotland Graduate & Modern Apprenticeships Glasgow - for further details <https://shorturl.at/cpL35>

Construction Career - The **construction industry** has many opportunities with many different roles! Check them out here: <https://bit.ly/2QH9aUD> or <https://housebuildingcareers.org.uk>

Go Construct UK Apprenticeship in Construction here are a few websites to start your search - Not Going To Uni <https://tinyurl.com/y6aymuk3>, Gov.co.uk, Indeed <https://tinyurl.com/2s3j7wbc>, Total Jobs <https://tinyurl.com/4k5apsde>, Talent View <https://talentview.org/construction>

Advice on Apprenticeships in Plumbing? - Looking for advice on Modern **Apprenticeships in Plumbing**? Take a look at the [WaterSafe](#) website for links to information on apprenticeships <https://t.co/1WnYDNjAEi>

WORK EXPERIENCE & SCHOLARSHIPS

CHANNEL 4 VIRTUAL WORK EXPERIENCE! Have you heard we have two new amazing work experience modules! So whether you have completed the work experience before or are new around here, come give it a try! Our two new modules are based in Production and Continuity. So do you want to know what its like working on set? Or fancy yourself as Channel 4's next show announcer with a voice to be heard? Then click the link in our bio and start your virtual work experience journey today! We have 3 core modules on employability and then you have a pick and mix between Channel 4 teams, get started today! <https://www.4skillsworkexperience.com/>

HallidayFraserMunro have created an online **Work Experience Programme**, great if you have an interest in **architecture and design** you can view it here <https://workexperience.hfm.co.uk/>

TRAINING PROGRAMMES

Capital Theatres' First Step, a fully supported R&D residency created especially for early career theatre-makers in Scotland <https://tinyurl.com/2y5nnkha> **deadline - 12 Sep 2025**

Capital Theatre Creative Pathways programme opens the stage door for ages 12–25 from backstage tours and set design to arts marketing and spoken word, discover the many roles that make theatre magic happen, meet inspiring professionals, discover new skills and find your creative path! Learn more: <https://bit.ly/45HWjWA>

LTSB 2025 programmes Our employability programmes will help you secure a role in **business, finance, insurance, digital & technology, customer service or law**. Register your interest via the link below and be the first to hear when applications are open to find out more <https://ltsb.charity/apply/>

Edinburgh Leisure Positive Destinations programme supports young people across Edinburgh, helping them develop transferable skills such as confidence, teamwork and leadership while preparing them for their first job. On the programme, groups are taken through sports coaching focused learning, which they can then use in work experience on completion of the course. Positive Destinations is delivered across Edinburgh aimed at encouraging young people to progress into a career within the Leisure Industry. Find out more <https://tinyurl.com/4dbscuxj>

Creative Careers Programme Website

Website to help young people discover the range of jobs available [Discover Creative.Careers](https://discovercreativecareers.org/) designed to help students their parents and teachers find out more about careers in industries including advertising, architecture, fashion, film and television, museums and galleries, performing arts and publishing - and the routes to them. The Creative Careers Programme aims to show that such careers are financially sustainable and have a comparatively low risk of automation. There are currently more than 77,000 vacant positions. However, 90% of positions are currently filled by people from more advantaged socio-economic groups. The initiative is part of the Creative Careers Programme being delivered by ScreenSkills, Creative & Cultural Skills and the Creative Industries Federation supported by the Department for Digital, Culture, Media and Sports as part of the Government's industrial strategy. <https://discovercreative.careers/#/>

Launch your career in IT Support! Generation UK is offering an eight week remote learning programme where you will learn how to diagnose and resolve hardware issues and configure and install networks and operating systems. Restrictions apply - <https://shorturl.at/W5678> for more information.

Generation UK - to transform education to employment systems to prepare, place and support people into life-changing careers that would otherwise be inaccessible for those age 18+ Generation Bootcamps are free and fully funded, all remote, we provide free laptops for learners for 9 months, provide bespoke 1-1 mentoring with additional 6 months of support after completing the bootcamp. 75% of our graduates are in full-time and sustainable employment. <https://shorturl.at/hAFX2>

Barclay's Get Ready to do more with digital technology by **Building Your Skills** with courses in:- Introduction to Google Workspace Applications & Build Your Digital Skillset. Discover more ow.ly/o2Nv50PUy86

Google with Department for Work & Pensions – DWP FREE flexible online IT training

Google has partnered with [Department for Work and Pensions - DWP](https://www.dwp.gov.uk/) to offer free flexible online IT training for 9,000 jobseekers in the UK, developed by Google UK. Jobseekers will have access to Google IT Certificates which are recognised by industry experts and employers. Apply today: <http://ow.ly/yoCP50GEcWK>

Lantra Scotland Funding for a wide range of training for people wanting to work in or have just started work in agriculture in Scotland <https://shorturl.at/ejwAV>

Through **PwC's Black Talent in Business** programme you'll complete a 3 day programme, which could lead to an offer of an **internship** or 11 month placement. Apply today <https://t.co/2TBIQxUg2C>

SET Training opportunities with them <https://cutt.ly/uGHTW72>

2024/2025 Teaching Bursary in Scotland is open to new applicants, the £20,000 bursary is available for career changers in the new academic year whilst studying for a Postgraduate Diploma of Education (PDGE) in Maths, Computing Science, Technological Education, Physics, Chemistry, Home Economics and Gaelic, and this year extends to Modern Language subjects more information can be found at teachingbursaryinscotland.co.uk

EMPLOYABILITY, CV & APPLICATIONS

Next Steps Free employment support tailored to your needs. Free employment support and advice for people in-work or looking for work **Next Step Edinburgh is a free service for those who are in-work looking for a better job. They also support anyone who has been unemployed for 18 months or less* and is ready to work**

- Next Step Edinburgh can offer the following:
- Access funding for training so you can get the job you want instead of the job you have
- Search and filter the jobs available and send you the ones that are right for you.
- Direct links to employers who are recruiting right now
- Specialist support for EU residents living in Edinburgh. We can find the jobs that match your experience and qualifications or get you the training you may need so you can get your dream job.
- Advice and support with an employment dispute
- Help with writing your CV, application form or interview preparation

Support is free, flexible and tailored to your needs. Plus, they promise to stick with you for as long as it takes, so get in touch: **By phone 0300 365 0025** **By email at** admin@communityrenewal.org.uk

Useful job help for the over 50s <https://jobhelp.campaign.gov.uk/>

Edinburgh College Courses open for application browse courses on <https://cutt.ly/IOclYzi>

Capital City Partnership works with the Edinburgh Health & Social Care Partnership (EHSCP) to support people into roles within the City of Edinburgh Council and NHS Lothian The [Edinburgh Health & Social Care Partnership](#)([this will open in a new window](#)) is responsible for delivering community-based health and social care services for adults in Edinburgh, which includes: Care Homes, Care at Home, Disability Services, Reablement (short-term care to support a person's transition from hospital). Capital City Partnership can help support with: job matching, updating your CV, job applications, careers guidance, Interview preparation, training opportunities, In work support, contact their Recruitment Coordinators at hsc@capitalcitypartnership.org or text **HEALTHCARE** to **82228**

CareerScope – Hospitality, Leisure, Tourism CareerScope have a free service offering advice and resources, plus financial and wellbeing support, to help hospitality people get back into work and develop their careers. Find out more here <https://t.co/VKJxpZkchV>

LINKnet - Mentoring and Training for Employment and Education Project aims to support employment and education development of people from all minority ethnic groups in Edinburgh. Completely free and confidential service, you will be matched with an expert mentor who will help you to get a job if you are looking for work, or further education. For more information including contact details please visit the website <http://www.linknetmentoring.com/>

SDS SERVICES

Update on ITA Funding - following discussions with Scottish Government, it has been confirmed that funding for **Individual Training Accounts will NOT be available for 2025**

Free Mentoring to Care Experienced MA's - Skills Development Scotland and MCR Pathways have joined to launch a pilot scheme offering free mentoring to care experienced Modern Apprentices. To access the free mentoring, Modern Apprentices should be employed within the following regions: Glasgow, Edinburgh (City of Edinburgh Council area), Aberdeen (Aberdeen City Council area), Highland (Highland Council area), Falkirk, Clackmannanshire, Inverclyde, North Ayrshire, South Lanarkshire, Argyll and Bute, East Dunbartonshire Get all the details here <https://tinyurl.com/n3c98vc2>

My World of Work – www.myworldofwork.co.uk

My World of Work Live! Is a set of fun, interactive activities that help young people understand possible future careers. Aimed at pupils in P5 to S6 across Scotland, activities are designed and delivered by experts with a passion for education and learning. Using the latest technology, the activities help young people identify their own skills and learn about the world of work, the key sectors and what jobs Scotland will need <https://cutt.ly/BLZK4go>

My World of Work - Marketplace helps bring the curriculum to life by connecting schools and colleges with business. Search for opportunities posted by employers or use Founders4Schools(F4S) to find and invite business leaders to an event. By meeting employers at a business, employer's college or school young people

learn about the world of work. Opportunities on offer are: Skills Session, Inspiration Events & Career Insights <https://cutt.ly/9LZXF6d>

Marketplace Opportunities <https://cutt.ly/3LZVnDM> careers.myworldofwork.co.uk

Green Jobs Workforce Academy

If you are looking for a change in job take a greener approach, get info on opportunities out there, skills in demand and what support is available at www.greenjobs.scot

PACE - Facing redundancy or recently made redundant?

Did you know you can access the help and support you need through Partnership Action for Continuing Employment (**PACE**). Free and confidential [Scottish Government](#) initiative dedicated to helping individuals and employers faced with [redundancy](#) in these uncertain times. Click on the link for further details <http://bit.ly/2OvkJwK> **CIAG Helpline 0800 917 8000** Monday to Friday 9am to 5pm www.myworldofwork.co.uk/career-help/redundancy-scotland www.myworldofwork.co.uk/employed

Scottish Apprenticeships Call us at **SDS Edinburgh on 0131 718 2040** if you need help applying **Skills Development Scotland** careers centre www.apprenticeships.scot www.myworldofwork.co.uk Many more Modern [Apprenticeship](#) opportunities available via Apprenticeships.scot <http://ow.ly/I3FU30j1TuP> You can advertise apprenticeships for free and find out about the many different apprenticeships on offer even while you are at school. Check closing dates and apply asap as quite often positions close when they have enough applicants

Foundation Apprenticeships - What did you do at School today? Foundation Apprenticeship S5 and S6 pupils can get real world experience while they're still at school. Unlock your potential. Apply for a Foundation Apprenticeship. Starting from S5 or S6 [Foundation Apprenticeships](#) allow you to gain a qualification and learn first-hand in a workplace. Learn more here: <https://fal.cn/3dYz4>

SDS East & Midlothian have info in a **shared Padlet with a Training Provider** <https://shorturl.at/ceFH> **Scottish Careers Week from 10 – 14 November 2025** Scottish Careers Week has events, activities and resources that'll encourage people of all ages to shape the future and shine a light on the support that's available across Scotland to make positive choices www.myworldofwork.co.uk/scottish-careers-week

SDS Webinars Did you know here at Skills Development Scotland we offer webinars to support you with Job Search, Redundancy Advice, Interview Techniques and much more! Have a look and choose from a wide range of offers <https://cutt.ly/O1mWumM> <https://careers.myworldofwork.co.uk/> search Webinars <https://tinyurl.com/3vjwbbju>

APPRENTICESHIPS

Graduate Apprentices more info & apply <https://shorturl.at/hlGN8> **check closing dates**

Modern Apprentices www.apprenticeships.scot

Apprenticeships in Edinburgh www.getmyfirstjob.co.uk/Discover/ApprenticeshipsInYourArea/Details/Edinburgh
Apprenticeships on <https://tinyurl.com/2s3j7wbc>
Indeed

Edinburgh Council Apprentices www.myjobscotland.gov.uk/search?keywords=Apprentice&distance=10 search for Edinburgh

Not going to Uni www.notgoingtouni.co.uk/opportunities/edinburgh

Inspiro Learning National UK Apprenticeships <https://shorturl.at/anxKY>

YOUR EMPLOYMENT RIGHTS

Guide to employment for school pupils/under 16s
Minimum wage

www.gov.uk/child-employment
www.gov.uk/national-minimum-wage-rates

VOLUNTEERING

Volunteer Edinburgh <https://www.volunteeredinburgh.org.uk/>

Volunteer Scotland <https://www.volunteerscotland.net/>

Project Scotland <https://www.projectscotland.co.uk/>

NHS Scotland <https://www.nhslothian.scot/getinvolved/volunteering-opportunities/>

Citizens Advice (CA) Edinburgh Volunteers throughout their CA offices, particularly interested in recruiting for their Portobello office (Bath St, Portobello) looking for volunteers who can offer 8hrs per week as a receptionist or adviser offer a full training programme. As people are looking for help with how to deal with life's problems volunteers are needed more than ever. Volunteers do not have to have any legal or specialist background or experience; just a passion to help others. The work is challenging but rewarding and together with full training you get the chance to become part of a very supportive team email PaulBarlow@cabedinburgh.org.uk for more information & to apply with your CV

Girlguiding Edinburgh Volunteering - Are looking to develop your skills, fill some of your time or just interact with more people? Then joining Girlguiding as a volunteer might be the challenge you're looking for. There are many different roles available across Edinburgh that can fit around your schedule. From regular leaders to occasional helpers. Find out more and to register your interest, visit <https://bit.ly/3tzFc65>

Edinburgh International Film Festival – Jobs & Volunteering

Edinburgh International Film Festival recruiting for various jobs and volunteering opportunities. Under 18's will be considered for youth events volunteering. <https://bit.ly/2DOHm9x>

Police Scotland Youth Volunteers

Recruit youth and adult volunteers, great experience if looking to get into police long term for more information visit <https://www.scotland.police.uk/recruitment/police-scotland-youth-volunteers/>

Street Assistant Edinburgh

Street Assistant Edinburgh are looking for new volunteers to join their enthusiastic and motivated team. The experience you gain with them will help support applications for [Police Scotland](#) and the [Scottish Ambulance Service](#). They have already had a number of our volunteers be successful in achieving jobs with them. Sign up today <https://www.streetassist.co.uk/volunteer>

VOLUNTEER AT SPACE & BROOMHOUSE HUB

Do you want to give back to your community? Then check out our volunteering opportunities! Last year our volunteers contributed over 11,000 hours to Space & Broomhouse Hub services – it really makes all the difference in supporting people in the community. So whether it is becoming a Youth Befriender or supporting our community café, we are always on the lookout for enthusiastic volunteers to help with projects across our organisation. Think you help us out? Have a look at what volunteering opportunities we have here <https://spacescot.org/jobs/> If you are interested in getting involved with a specific project then email admin@spacescot.org or call us on 0131 455 7731 – we would love to hear from you!

Edinburgh Zoo Volunteering Programme <https://www.rzss.org.uk/volunteers/>

Victim Support Scotland Information on volunteering - <https://victimsupport.scot/>

INFORMATION IN DIFFICULT TIMES

Citizen Advice Scotland launched their Advice Adds Up, campaign encouraging you to seek advice from your local CAB, their online advice site or Money Map tool if you are worried about money right now. Find out how they can help you www.cas.org.uk/our-advice-adds-up

If your **circumstances change**, you must update this in your mygov account as soon as possible. This could be your address, phone number, or if you are no longer receiving tax credits or benefits. If you are no longer eligible and you do not let us know in time, you may have to pay money back. You can update changes to your circumstances by calling us on 0800 182 222, or online: <https://www.mygov.scot/if-your-circumstances-change/>

Turn 2 Us gives you help and advice which includes benefits calculator, grant search and other financial information <https://www.turn2us.org.uk/>

Money Saving Expert - Free financial education textbook available to download. Great for teens (and it is mapped to the National Curriculum), but many adults have had their eyes opened by it too, Scotland <https://mse.me/3vVzhYq>

Do you need help with guides to benefits and budgeting from **The Money Helper** check out <https://www.moneyhelper.org.uk/en/money-troubles/coronavirus?source=mas#>

Mental Health Information Station first stop for mental health information & resources, **Are you affected with mental health issues? Or do you care or someone who is?** The Mental Health Information Station is open for **walk in visits** at the **Walpole Hall every Thursday 10.30am to 3.00pm**. Visitors with mental health issues can drop in without an appointment, receive support and guidance on the day from mental health professionals. They operate a phone line on Thursdays from 9.30am - 3.30 pm on 0131 537 8688, you can arrange a call back or email MentalHealthInformation@nhslothian.scot.nhs.uk at any time with specific queries and a request a call back.

The Mix is a UK based charity that provides free, confidential support for young people under 25 via online, social and mobile <https://www.themix.org.uk/get-support>

JAAQ free to use for anyone to ask leading mental health professionals questions, changing the world one question at a time www.jaaq.co.uk

You can check further help and advice here (some details might be out of date) **Connect Here Directory of City Wide Resources – Edinburgh Health & Social Care Partnership** <https://cutt.ly/dEZhKF9>

NEW EMPLOYMENT SUPPORT

Job Start Payment is a new benefit to help 16 to 24-year-olds who have been on certain benefits for at least six months with the costs of starting a new job. You can apply for a one-off payment if you have children. Find out more at <https://fal.cn/3hggH>

Interview Clothing Help High street chain **Timpson Ltd** offer **FREE dry cleaning** of garments for interview if you are **unemployed** and **seeking work**? You don't need a voucher, just ask at the counter to get the deal. **Timpson** confirmed you can get any number of clothing items dry cleaned for free as long as it's for an interview. There isn't currently an end date to this offer, it continues to run as long as people didn't 'take it to the cleaners', so please only claim the free dry cleaning if you genuinely need it. The offer is running in every store that has dry cleaning facilities – about 300 stores across the UK. <https://cutt.ly/SRPXurQ>

Dress for Success If you don't have an outfit for an interview and need help with this **Grassroots Clothing (men)** <https://cutt.ly/bRPCu00> **Smart Works Edinburgh (women)** <https://cutt.ly/YRPCdj9> can help you out with an outfit, styling tips and some moral support, contact them to arrange a suitable time or there is a new online referral <https://smartworks.org.uk/refer/>

Interview Travel Got an interview and not sure how or where it is? Plan your journey with **Traveline**

Scotland Journey Planner just enter your address postcode of where you need to be and by when etc <https://cutt.ly/RLKusFe>

Jobseeker Travel Jobseekers urged to apply for FREE travel card giving up to 50% off train & bus fares - You aren't, however, guaranteed to get the railcard just because you're on jobseeker's allowance or job hunting and claiming Universal Credit – Jobcentres issue them on a case-by-case basis <https://mse.me/3cjusRp>

CHILDREN, CHILDCARE & FUNDING

Best Start Grant School Age Payment is £252.50 to help balance costs around the time your child is starting Primary 1. You can still apply even if your child has deferred entry. It's up to you how you use the money. You can spend it on anything from school bags and books to after school clubs and days out. This payment is separate to school clothing grant, which you can apply for through your local council. Find out more and apply for Best Start Grant School Age Payment: mygov.scot/beststart

City of Edinburgh Council Family & Household Support Services are a single point of contact, working across Council, health and other services; to help people access the right support at the right time. They can provide support with: housing, parenting, debt and benefits, school attendance, neighbour disputes, family relationships, health and wellbeing, accessing work and learning get more details at www.edinburgh.gov.uk/private-housing/family-household-support-service/1

Scottish Child Payment It's £40 every 4 weeks for children under 6 if their family gets tax credits or certain benefits. The payment will be available to children under 16 by the end of 2022. Ahead of this bridging payments have been introduced worth the same as Scottish Child Payment, paid in 2021 and 2022 to provide immediate support to around 145,000 children. Find out more and apply for Scottish Child Payment, visit mygov.scot/scottishchildpayment

Child Disability Payment You do not need to apply if your child already gets Disability Living Allowance for children. Payments will continue to be made at the same rates and on the same payment cycle. For more info, visit: mygov.scot/child-disability-payment

Have you recently found out you are pregnant? If you get tax credits or certain benefits, you could be eligible for **Best Start Pregnancy and Baby Payment** It's £606 for your first child, or £303 for any child that comes after your first. You can apply from 24 weeks pregnant up to the day your baby is 6 months old. Find out more: mygov.scot/beststart

Young Scot help, advice and discounts for all those under 26 <https://young.scot/discounts-and-rewards/discounts>

Check out **Young Scot's** brilliant **digital package** available to **young carers** aged 11-18 years old in Scotland. <https://t.co/U5VZQMkxRF>

Young Person's Free Bus Travel Scheme for Under 22 Across Scotland

If you're under 22 and resident in Scotland for more than 6 months of the year, you're entitled to free travel! Find out how to apply ow.ly/CEeP50KjQnz Aged 16-21? You can add free travel to your existing Young Scot card ow.ly/qLYy50KjQnx



Edinburgh School Uniform Bank <https://edinburghuniform.org/> helping children in hardship hold their heads high – you can donate, volunteer or be helped

Best Start Foods & Best Start Grant are payments that help towards the costs of being pregnant or looking after a child. Best Start Grant is made up of 3 one-off payments: Pregnancy and Baby Payment, Early Learning Payment, School Age Payment. Best Start Foods is a prepaid card that can be used in shops or online to buy healthy foods like milk or fruit. The payments you can get now will depend on: how far along in your pregnancy you are, how old your child is. Best Start Grant and Best Start Foods are 2 separate payments. You apply for both Best Start Grant and Best Start Foods using the same form. This is to make sure you can get all the payments you can without having to fill in more than one form. You'll get separate letters to let you know whether you'll get each payment. If you can get one payment now and another in the future, you'll need to fill in a new form each time you apply. More info here www.mygov.scot/best-start-grant-best-start-foods

DWP Job Help is full of advice and tips from Work Coaches to help you land your next role. They will help you find it discover, opportunities, training and advice on finding your next role <https://t.co/6nZpU6QhzR>

DWP Summer Job Portal with an initial 20,000 vacancies the portal features summer, seasonal and temporary roles for jobseekers of all ages throughout the UK, offering an accessible, one-stop-shop to look for work <https://t.co/tAgSLwThEm>

Young Person Job Start Payment Did you know that young people in Scotland who are on certain benefits the day they were offered the job and need help with the costs of starting a new job could be entitled to a one off payment of **£314.45** or **£503.10** if you are the parent or main carer of a child? Find out more mygov.scot/job-start-payment/

Grant to Offer Financial Support for Young Carers Scottish Government launched a grant to offer financial support for young carers in Scotland. <https://t.co/7sGk1QQquO> The Young Carer Grant is available for 16-18 year olds who spend an average of 16 hours caring for someone who receives a disability benefit.

Care Experience Bursary Anyone of any age who has been looked after for even a day can apply for Care Experience Bursary. It is £8100 per year and applies to most full-time college and university courses. More information at <https://cutt.ly/uEZrvi1>

FOOD BANK, PANTRIES & WARM SPACES

Warm Space are local libraries etc that are taking part with the cost of energy prices as warm places to go, to find your nearest warm space this Winter check out warmwelcome.uk

Community Food Pantries / Shops with lots of people feeling the effects of the rise in living costs more people are using local food pantries/community shops that are springing up all over the place. These are not the same as food banks – they sell a wide variety of products including fresh and frozen at hugely discounted prices (some given away for free). These are usually in community centres, primary schools or Community Hubs, Clovenstone Community Centre are about to open. Social media is the most up to date source of week to week dates/times, check to see if there is one near you. Handy if you need to stretch your budget a bit further, also for people who are working on lower incomes. www.yourlocalpantry.co.uk/pantry-listings/ is one organisation with some based around Edinburgh. (see more info at end)

The Poverty Alliance Scotland's network of Organisations and individuals working together to end poverty <https://www.povertyalliance.org/>

Struggling to make ends meet? Counting every penny? **Children 1st Parentline** can support your family with urgent money worries. <https://cutt.ly/uEZfsyV>

Would you like help & information about/from **Trussell Trust** with information to the **Foodbanks** in Edinburgh <https://edinburghfoodproject.org/locations/> www.trusselltrust.org/get-help/find-a-foodbank/

JOB WEBSITES

www.myjobscotland.gov.uk/councils/city-edinburgh-council/jobs

www.edinburghleisure.co.uk/careers

www.joinedupforjobs.org

www.apply.jobs.scot.nhs.uk/Home/Job

www.jdplc.com/careers

www.edinburghguarantee.org/

Ukrainian Refugees Websites

www.jobaidukraine.com/jobs

<https://careers.lothianbuses.com/>

<https://www.dyw.scot/>

<https://people.mcdonalds.co.uk/job-search>

www.helix.scot/jobs/

<https://careers.edinburghairport.com/careers/>

<https://uk.indeed.com/>

<https://shorturl.at/rtvPU>

<https://jobsforukraine.net/?country=united+kingdom>

www.joinedupforjobs.org/ukrainian-support/ukrainian-job-seeker-support

RETAIL/SUPERMARKETS (also check in stores)

Aldi

<https://t.co/gLuC54t6Aq>

Asda

<https://t.co/ig9cn4TYwU>

B&M

<https://t.co/UPnq9YabVY>

Lidl

<https://t.co/xBmfk6gSJf>

Morrisons

<https://t.co/sEI5vuW71d>

Marks & Spencer

<https://shorturl.at/bntI4>

Scotmid/Co-op

<https://shorturl.at/fvM47>

Tesco

<https://t.co/nONy8neMu6>

Waitrose

<https://shorturl.at/cpgv0>

SHOPPING CENTERS & RETAIL PARKS

Cameron Toll

www.camerontoll.co.uk/shops/jobs

Craigleith Shopping

check Indeed

Fort Kinnaird Retail Park

www.fortkinnaird.com/vacancies

Gyle Shopping Centre

www.gyleshopping.com/recruitment

Hermiston Gait

<http://hermistongait.co.uk/>

Meadowbank Retail Park

check Indeed

Ocean Terminal / Porto vacancies

www.oceanterminal.com/about/vacancies-95

Straiton Retail Park

check -Indeed

Waverley Market Princes Street

<https://waverleymarketedin.com/vacancies/>

St James Quarter

<https://www.edinburghfuse.com/jobs/> hospitality & retail

EDINBURGH FESTIVALS

www.edfilmfest.org.uk/about-us/jobs
www.edfringe.com/learn/work-with-us

www.edbookfest.co.uk/about-us/jobs

www.edinburghfestivalcity.com/about/volunteers

[Edinburgh Festival Fringe](#)

[Edinburgh Festivals](#)

[Edinburgh Jazz & Blues Festival](#)

www.underbelly.co.uk/jobs

www.edinburghfestivalcity.com/about/jobs
www.assemblyfestival.com/who-we-are/work-with-us

www.edinburghjazzfestival.com/about-the-f.../get-involved.html

[Edinburgh International Film Festival](#)

[Edinburgh International Festival](#)

[Edinburgh International Book Festival](#)

[Edinburgh Art Festival](#)

www.edinburghschristmas.com/about/jobs

IT TRAINING AND DIGITAL SKILLS

Social Media Savvy Check out our helpful information below to help you create the right impression. **First impressions** aren't always made face to face, especially today when there are plenty of photos of you online.....

Social media plays an important role in recruitment, so it's important that your accounts reflect what you want future and current employers to see. <http://bit.ly/2UsarOG>

Job Hunting <https://cutt.ly/zmoUVwL>

Social media is a great tool for **job hunting** why not read our tips on the best way to use Twitter to find your dream job <https://t.co/Z7MzAUvIGm>

Connecting Scotland programme offers internet connection, device, training and support to digitally excluded, low income households people seeking employment <https://buff.ly/35mf3fz> to check details

Help with Broadband for people claiming benefit – check with your provider for your 'Social Tariff' A low cost home broadband and phone package for people who claim one or more of these benefits; Universal Credit, PC, JSA, ESA or Income Support. Check link for further details <https://cutt.ly/dERQvUv> also check cheaper broadband for struggling families <https://cutt.ly/uXOY2Mc> check new **Social tariffs** link at <https://cutt.ly/9XOU3Bw>

Digital World www.digitalworld.net

Learn My Way has free courses for you to learn digital skills to stay safe and connected <https://t.co/Z0gQabhrH7>

Digital Technology Industry Learn more about the ever expanding digital technology industry in Scotland and how it might be a smart career move for you <https://t.co/rSupEnZ02F>

SDS Edinburgh - Call us on 0800 917 8000 for help & advice

Career service in Edinburgh - Residents in Edinburgh will benefit from changes to the career service in the city
In Person: We are here to support you access expert advice or guidance by making an appointment at [a variety of college and library venues across the city](#) (some of the venues are appointment only so please check in advance) **call 0800 917 8000 Monday to Friday 9am - 5pm (lunch 1-2pm)** to make an appointment or to find out what venue would be most appropriate for you.

Online: Keep in touch with SDS on our socials at [My World of Work www.myworldofwork.co.uk/](#), [Apprenticeships.scot www.apprenticeships.scot/](#) and [Digital World www.digitalworld.net/](#) alternatively find us on **Instagram, Tik Tok and X**

Location	Opening days and times	Detail Appointment
Edinburgh College – Sighthill campus Bankhead Avenue, Edinburgh EH11 4DE	Monday 9am – 5pm Friday 9am – 5pm	By appointment
Edinburgh College – Milton Road Campus 24 Milton Road, Edinburgh EH15 2PQ	Tuesday 9am – 5pm	By appointment
Jobcentre Plus – High Riggs 20 High Riggs, Edinburgh EH3 9HU	Thursday 9am – 1pm	By appointment via Work Coach with SDS Adviser
Jobcentre Plus – Leith 199 Commercial St, Leith EH6 6QP	Wednesday 1pm – 5pm	By appointment via Work Coach with SDS Adviser
Jobcentre Plus – Wester Hailes Westside Plaza, Murrayburn Rd, Wester Hailes Rd, Edinburgh EH14 2SP	Monday 1pm – 5pm	By appointment via Work Coach with SDS Adviser
Barnardo's Works Edinburgh 181 The Pleasance, Edinburgh EH8 9RU	Monday 9am – 5pm Friday 9am – 5pm	By appointment
Gilmerton Library 13 Newtoft St, Gilmerton, Edinburgh EH17 8RG	Tuesday 10am – 1pm	By appointment
Queensferry Library 9 Shore Rd, Queensferry, South Queensferry EH30 9RD	Tuesday fortnightly 10am – 1pm	By appointment
Kirkliston Library 16 Station Rd, Kirkliston EH29 9BE	Tuesday fortnightly 10am – 1pm	By appointment
Drum Brae Hub 81 Drumbrae Dr, Edinburgh EH4 7FE	Wednesday fortnightly 10am – 1pm	By appointment
Oxgangs Library 343 Oxgangs Rd N, Edinburgh EH13 9LY	Thursday 10am – 1pm	By appointment
Currie Library 210 Lanark Rd W, Currie EH14 5NX	Friday 1pm – 5pm	By appointment
Craigmillar Library 101 Niddrie Mains Rd, Edinburgh EH16 4DS	Friday 1pm – 5pm	By appointment
North Edinburgh Community Renewal Centre Pennywell Resource Centre, Pennywell Rd, Edinburgh EH4 4PJ	Thursday 10am – 4pm	By appointment

Volunteer Edinburgh 222 Leith Walk, Edinburgh EH6 5EQ Waverley Court 4 East Market Street Edinburgh EH8 8BG Muirhouse Library 12A MacMillan Crescent EH4 4AB	Tuesdays From September 2025 From February	By appointment Tbc By appointment
--	--	---

Customers in Edinburgh now have more choice about where and when they can visit SDS [Find out where they will be here](#) find out Lothian Bus travel <https://shorturl.at/WIMtH>